



education

2006-Current University of British Columbia Vancouver, B.C.

2010 Candidate for Bachelor in Commerce (Finance & Marketing), with Minor in Economics

- Awarded Dan Gardiner Award (top incoming student), Sauder School of Business Dean's Scholarship, and Odum Brown Limited Leadership Award
- Selected as 1 of 5 to complete a research fellowship in Marketing for non-profits as part of the Commerce Scholar Program
- Awarded Golden Key International Honors (top 10% of university academically)
- Placed 2nd out of 11 teams for Non-Profit Strategy at JDC Case Competition 08'
- 100% of tuition and living expenses self-financed

2002-2006 York House School Vancouver, B.C.

- Honor Roll with Distinctions for 4 consecutive years
- Appointed Science Head
- Lead Alto II singer in Vocal Jazz ensemble *Ragazza* and Senior Concert Choir
- Yearbook *The Chronicle* Co-editor and Senior Photo-editor
- Student Ambassador

interests and activities

Aquatics, Astronomy, Fitness, Piano, Promotions, Public Speaking, Travelling, Ultimate Frisbee, Vocal Jazz

languages

English, Cantonese, Mandarin, and conversational French and Japanese

previous employment

May 09 – Sept 09 Sauder School of Business Undergraduate Office

Orientation Coordinator: oversaw a \$35,000 budget and a team of 50 volunteers, to execute a full-day programming for 900 freshmen and 1800 returning students, expanded the itinerary to extend programming to transfer and returning students, amounted to 38 different events throughout the day, worked closely with all faculty members and the Dean's office to create presentations

April 08 – Sept 08 Tonko Realty Advisors Ltd.

CFO Executive Assistant & Receptionist: assisted my executive in preparing budgets, leases, and daily accounting operations, while fulfilling administrative and receptionist duties as appropriate.

April 08 – Sept 08 Absolute Spa

Guest Services Coordinator: responsible for weekly inventories in addition to receptionist duties, customer service and creating staffing schedules.

Apr 07 – June 07 Joey's Tomatoes – Broadway and Calgary Crowfoot

Server and Hostess: responsible for taking orders, responding to customers' needs regarding the menu.

April 06 – March 09 Café Crepe – South Granville

Server, Supervisor: responsible for weekly inventories in addition to personal sales targets and serving duties.

April 06 – Sept 06 Vera's Burger Shack – UBC Village

Cashier & Line-cook.

April 06 – Sept 06 Mantique – South Granville

Retail Associate: responsible for sales and storefront maintenance.

Feb 06 – Sept 06 Gold's Gym – UBC Village

Juice Bar & Front-Desk Receptionist and Sales Consultant: fulfilled personal sales target, and helped the department to achieve quarterly goals, while maintaining top-notch customer service for clients.

volunteer experience

2007-2009 Young Women in Business Network

Founding member, President of UBC Chapter 08', PR/Design/Volunteer Director 07': constituted the network's first university chapter, providing programs to 60 members, created and managed the brand for the conference Beyond P!nk, produced promotional materials including corporate partnership and stationary packages, recruited 200 delegates, and recruited and trained 50 volunteers.

2007-2009 Beyond Pink Conference

Chairperson 09', PR/Creative/Volunteer Director 07': recruited 250 delegates across local universities and companies in its inaugural year over three-month period, created the conference brand, coordinated over 60 staff to execute the two-day event, and solicited 24 speakers and 11 sponsors to bring in \$75K worth of revenue.

2007-Current UBC REC

Public Relations Director 08', Assistant Director 07': reinvigorated the Alumni Mentorship Program, launched UBC's first Faculty Cup competition, managed the REC Rep Program overseeing 150 representatives at various campus organizations, and actively volunteered at the Mount Pleasant Elementary School in Lunchtime Peer Leadership Program.

2007-2008 Student Leadership Conference 2008

Internal Promotions Coordinator: recruited 1250 delegates to one of Canada's biggest student leadership conference, created dialogue between undergraduate societies in roundtables to promote campus involvement.

2006-Current After 8 Events & Entertainment

Founder and current Manager: company specialized in event production for UBC community, highlighting Jungle Fever which drew a 700-people; was responsible for all company finances, public relations, and staff recruitment.

2004-2006 B.C. Youth Parliament

Appointed Cabinet Minister of Communications and Internet Affairs: maintained the organization website, published and mailed out bi-monthly newsletter *Parliamentarian*, facilitated annual events like "Sweet Dreams Auction" fundraiser and Camp Phoenix (a week-long summer camp for under-privileged children in the Lower Mainland), and liaised with local MALs.

2006 CAMP-AID Benefit Concert

Executive Producer: planned the 12-hour-long concert, featuring twelve local to fundraise for Camp Phoenix. The event – sponsored by Blarney Stone, Tom Lee Music and CFOX 99.3 Radio Station – drew out over 200 fans.

2004-2006 Vancouver School Board Gifted and Talented Program

Astronomy Mentor: mentored two elementary boys with their individual research projects, and helped them to prepare for annual presentations at the district school board.

extracurricular activities

1997-2004 Piano

Royal Conservatory of Music Grade 9, winning 2002 Sicsic Piano Studio Outstanding Musicianship, and 2003 Vancouver Kiwanis Music Festival Romantic Composers – Piano Third Place.

2001-2003 United Nations Conventions of the Rights of the Children

Appointed Child Rights' Ambassador to UN Switzerland as a representative of Hong Kong.: presented issues with regarding HK child rights conditions to the UN committee.

2003 Summer University of Waterloo

Attended the Imperial Oil Computer Science Seminar for Young Women: a week-long conference to encourage women participation in the sciences and engineering.

2004 Summer Summer Science Program in Ojai, California

Conducted independent research on writing a program that can determine the orbital elements of Asteroid Thisbe (88), with support from Jet Propulsion Lab and Stanford University.

2005 May Science Fair

Winner of Greater Vancouver Science Fair Gold Medal (Engineering), Canada-wide Science Fair Bronze Medal (Engineering), Excellence in Astronomy from the Royal Astronomical Society of Canada, and Pacific Institute of Mathematics Award.

2005-2006 Royal Astronomical Society of Canada

Honorary Member and Volunteer Coordinator: liaised with high school, universities and graduate student for the Chris Graham Robotic Telescope project.

2005 Summer International Summer School for Young Physicists

Held at Perimeter Institute for Theoretical Physics at University of Waterloo: conducted independent research on toy theory and latest quantum mechanical technologies and pursuits (by invitations only).